**SACRED HEART COLLEGE, TIRUPATTUR, VELLORE DISTRICT**

**REPORT ON THE EXTERNAL AUDIT OF**

**THE BUSINESS ADMINISTRATION**

**The Team**

1. Dr. Victor Louis
2. Dr. Peeru Mohamed
3. Dr. P.T. Sreenivasan

The following is the report of the Academic Audit committee, which visited the Department of Business Administration, Sacred Heart College, Tirupattur on 09.12.2006

**Strengths**

* Academic quality of individual teachers is good
* Good leadership and an excellent teamwork exist
* General commitment to teaching is high
* The faculty have well set Individual career plans for themselves
* Good networking with other departments
* Extra-curricular activities of the faculty contribute significantly to the image and morale of the institution and the students.

**Weakness**

* Teaching skills are primitive and routine
* Syllabus needs fine-tuning to reflect the laid down curriculum
* Communication skill of students, even in Tamil language is poor

**Suggestions**

* Application of modern technology in teaching has to increase
* Career orientation and planning for individual students’ needs attention through specific measures.
* Grievance redress mechanism for students needs to be strengthened
* A systematic need analysis should be conducted early for curriculum development.
* Introduce professionally designed activities to improve language and communication skills of students.

The team records its appreciation to the Principal and the Management for providing an opportunity to be of service to the college.

**Highlight of the exercise**

* The college had provided adequate reading material well in advance
* The team is fully satisfied with the earnestness of the Management in the exercise
* The time allotted for the exercise was grossly inadequate considering the task assigned.
* The team had selectively dealt with the all tasks keeping in view the importance of each task and the time that could be allotted for each task
* Review of certain processes like evaluation under the autonomous mode was partial
* Constitute a task force to verify, revise and update the curriculum and syllabus.
* Overall, the task was completed to a significant extent.

Dr. Victor Louis

Dr. Peeru Mohamed

Dr. P.T. Sreenivasan